

# UW EDUCATIONAL OUTREACH (UWEO)

## PAYMENT AGREEMENT

FOR STUDENTS WITH APPROVED OR PENDING FINANCIAL AID THROUGH  
THE UW OFFICE OF STUDENT FINANCIAL AID

===== INCOMPLETE OR UNSIGNED FORMS WILL NOT BE PROCESSED =====

UW ID# \_\_\_\_\_ Qtr \_\_\_\_\_

Student Name \_\_\_\_\_

Course Registration #	Dept	Course #	Sect	Course Title	Amount
REGISTRATION FEE					
TECH FEE					
S & A FEE					
LATE FEE					
TOTAL UWEO FEES*					
Less Financial Aid					
OUTSTANDING BALANCE					

\*Note: Registration and Late Fees are nonrefundable. Technology and S&A Fees are refundable provided that refund deadlines for credit course withdrawal are met.

I have applied for financial aid through the UW Office of Student Financial Aid. I understand that if I am awarded financial aid, the financial aid will be disbursed to UW Educational Outreach on the Disbursement Date (which is a predetermined date established by the UW Office of Student Financial Aid at the beginning of the quarter) to pay my applicable charges, such as tuition, U-PASS, late charges, student insurance and other university fees, and including the Total UWEO Fees above.

In the event that I do not receive financial aid, or if I receive less aid than I anticipated, or if for any reason my University Student Account has insufficient funds to cover all or part of the Total UWEO Fees on the Disbursement Date, then: (i) **I understand and agree that I am still responsible to pay the Total UWEO Fees, or any unpaid balance, unless I formally request a withdrawal from the course(s) listed above within the refund period;** and (ii) I understand that I will be invoiced following Disbursement, and I agree that I shall promptly pay any such invoices sent to me by UW Educational Outreach for the Total UWEO Fees or any unpaid balance. I understand that if I register for a UWEO course without making full payment, a hold will be placed on my UW account restricting my access to registration, grades, or transcripts; and that if payment in full is not received by the due date on the UWEO invoice, my UW account may be referred to a collection agency. Financial holds are released upon receipt of payment.

I also understand that lack of payment will not automatically drop me from the course(s), and **that if I wish to drop a course or change my enrollment status that I must submit a request in writing to UWEO or email [uweoreg@extn.washington.edu](mailto:uweoreg@extn.washington.edu).** I further understand that even if I drop the course(s) that I shall still owe all nonrefundable fees listed above and that I may still owe some or all of the course(s) tuition depending upon if and when I formally drop the course(s).

Questions? Contact [uweoreg@extn.washington.edu](mailto:uweoreg@extn.washington.edu)

With my signature below, I acknowledge that I have read, understood, and agree to all terms and conditions set forth in this document. I agree to pay University of Washington the Total UWEO Fees above.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Total Financial Aid Due</b> _____	<b>For Office Use Only</b>	<b>Verified by</b> _____	<b>Date</b> _____
<b>Other Information</b> _____			